

Job Description

Job Title:	Children and Families Worker
The Benefice of Sarratt & Chipperfield:	Holy Cross Sarratt and St Paul's Chipperfield
Line Manager:	Revd Sarah Miles, Pioneer Priest
Reviewed By:	The PCC's of the Benefice of Sarratt & Chipperfield & Revd Dr Daniel Drew
Date:	May 2026

Job Profile
Purpose of the Role –
To grow and develop children and family's ministry across two semi-rural village churches, building on the existing relationships with local schools, community groups and our church family, helping children and families connect with God. This role seeks to pioneer contextually relevant expressions of ministry, through engaging with our communities, helping children and families connect with God, grow in faith and become part of the wider church community. The post holder will be responsible for day-to-day planning and delivery of children and family activities, schools work, and volunteer development. They will have the freedom to shape initiatives alongside or in consultation with the Rector (Pioneer Priest) who will report to the PCCs, with the expectation of operating proactively and on occasion independently.
Key Relationships and Context -
The post holder will work under the direction of the Rector and in collaboration with the benefice leadership teams. They will receive ongoing supervision and encouragement to bring creativity and initiative to the role which will primarily involve direct engagement with children (0-11) families and volunteers from across both parishes. We have established strong relationships with two church schools, and have developed a now established toddler group, the post holder will work in close partnership with the Rector, school leadership and volunteers to support and grow this work. As well as

occasional engagement with uniformed organisations. The post holder will work across both parishes and may on occasion support Sunday or mid-week services or events as appropriate.

Duties and Key Responsibilities -

Community Engagement & Outreach:

- To Lead and grow children and families ministry across the benefice, supporting the churches hope to be an intergenerational mixed ecology of church in our villages.
- To support and to further initiate new forms of outreach into our communities e.g Easter and Christmas trails, Forest church, summer fun days, 'who let the dad's out' etc.
- To collaborate with church leadership teams and volunteers at community events which provide opportunities for family engagement.

School Engagement:

- To lead fortnightly assemblies in each of the two church schools (where possible) and creative festival services for the schools e.g Easter, Harvest, Christmas. The post holder will grow relationships within the schools alongside the Rector through classroom visits, Year 6 transitions, being available to support in ways which grow the relationship between school and church and occasionally to also support staff e.g SIAMS inspections, bereavements.

Church Groups:

- To Lead and develop 'Little Saints' our existing toddler group, working alongside and encouraging our current team on a weekly basis.

Visionary Team member:

- Support the leadership team in shaping our long-term strategy for growth in family outreach and discipleship helping us to grow younger and more diverse.
- Working with the Rector to recruit, equip, and support volunteers across all aspects of the children and families ministry.
- Ensure all activities comply with safeguarding, health and safety, and good working practise. Maintaining good record keeping and adhering to data protection requirements.
- To be prepared to support the team in researching and contributing to grant applications to sustain and potentially grow the role.
- To undertake any further training and engage in spiritual renewal for personal growth and wellbeing such as
 - Diocesan safeguarding training (mandatory)
 - First aid and children's ministry training as required
 - Retreats
 - Optional access to coaching, mentoring, or professional development

Person Specification
Experience and Skills – describe the skills, previous experience, and qualifications you would expect a role holder to have to be effective in the role.
• Essential ○ Experience in working with children and families in a church, school or community context ○ Passion for helping families grow in faith and discover their place in the life of the church ○ Creativity and initiative to try new ideas in culturally and contextually relevant ways ○ Ability to plan and deliver engaging activities for children and their parents ○ Strong interpersonal and pastoral skills across all ages ○ Ability to build partnerships with schools and community organisations ○ Organised, reliable and self-motivated ○ Awareness of safeguarding, health & safety and good working practice • Desirable ○ Confident in recruiting, equipping and encouraging volunteers ○ Familiarity with Church of England ethos ○ Willingness to grow personally and spiritually as part of the role

The job description is an operational document that does not form part of the contract of employment.

There may be times when an individual is expected to perform tasks that are not be expressly stated in the job description but are necessary in the day-to-day performance of their duties.

The job description may be amended as necessary to meet the changing needs of the organisation.

Children and Families' worker

St Alban's Diocese

Benefice of Sarratt and Chipperfield

Part time (0.6) | Competitive Salary | Based in south Hertfordshire

The benefice of Sarratt and Chipperfield welcomes applications for this exciting new role in our beautiful villages. We are two small semi-rural churches with a big heart for all who live here, looking for a Children and Families' worker who shares our passion of growing Christ's presence within our communities and churches so that they may become the heartbeat of our villages once more.

If you feel passionate about:

All people of every age being valued as individuals and encouraged to flourish in the way God has purposed for them, reaching their full potential as a child of God...

If you are:

Someone who is creative, likes to think outside the box and is bold enough to try new things whilst sympathetic and caring to the culture of the community...

Then we would love to hear from you!

For an informal conversation about this position please contact Revd Sarah at rectorchipperfieldsarratt@outlook.com or call on 07525491496

Closing date for applications: 1 August 2026

Hours: 16.5 flexible hours per week on an initial fixed term 3yr project?

Salary: £16,800

Given the nature and context of the work it is an occupational requirement that the post holder should be a communicant member of the Church of England or a full member of a church within Churches Together in Britain and Ireland.