

Kids @ St Mark's

Encouraging
our young ones
to Go Deeper

- Nurturing growing faith
- Connecting with schools
- Supporting families



www.StMKR.org/Children

Thank you for considering the **Kids' & Community Lead** role at St Mark's, Kensal Rise!

For over a year, we've been praying for the right moment to appoint someone to this role—we're excited that our congregation has caught the vision and funded a post for a minimum of three-years. If you are passionate about helping children and families go deeper in faith and have the experience to develop new ministries and projects, then we may have been praying for you!

St Mark's is a growing, diverse Anglican church serving Kensal Rise and Harlesden. Our parish is small, but over 1,000 children attend three primary schools and a large nursery within a mile of our church. Each Sunday, we welcome over 40 under-12s to church, with many more children engaging through our toddler group, assemblies at the church school, and special events through the week.

God is calling us to go deeper in our ministry among young families by becoming:

- A joyful church where children learn to follow Jesus while being known, loved, & safe
- A blessing to local schools, through partnership, presence, and pastoral care
- Good news to families in hardship, through compassionate support and outreach

If that vision excites you—and you have professional experience in children's ministry, school work, or community outreach—we'd love to hear from you. You'll be supported by an experienced staff team (including paid Safeguarding Officer) and over 30 volunteers. We want this role to work for you, so will shape the work to your strengths, holiday pattern, and other commitments.

We are advertising this position at two different levels: 'Lead', for trained and experienced ministers; 'Worker', for those who want to be trained towards the Lead role. Please read both job descriptions carefully and apply for the role that matches your experience. To apply, please complete i) a CV and ii) the application form (found at StMKR.org), highlighting how your experience fits the role description below, and send it to admin@stmkr.org. We are hoping to recruit for someone this summer or September 2026. For questions or an informal chat please email me directly at Dave@stmkr.org.

With every blessing,

Dave Roberts
Vicar, St Mark's Kensal Rise

Job Description: Kids' & Community Lead

Role Summary:

Key Objective: To oversee thriving ministries which encourage the children and families in Kensal Rise and Harlesden to go deeper in their faith by

1. Leading, developing, and training our team to deliver best in class Sunday Kid's groups;
2. Building relationships and launching initiatives to support schools and families in our parish.

Over time we hope that these projects will lead to demand for a new worshipping community in the church. We hope that this would be exciting to a potential candidate who be the driving force to pioneer this community

Responsible to: The PCC of St Mark's Church

Line Managed by: Vicar (or Church Wardens during vacancies)

Working Hours: Between 24-32 hours a week depending on your desire. We offer a flexible working pattern with core hours on Wednesdays and Sundays.

Location of work: We value flexibility, but expect most work to be from the St Mark's Church office.

Contract Type: 36-month fixed-term contract, with 4-month probationary period. Contract renewable subject to funding & review

Salary: £28-34k per year FTE (based on experience) pro-rata'd

Holiday: 5 weeks pro-rata (max 5 Sundays) OR 10-weeks during school holidays with 10% increase in working hours during term time.

Start Date: June - September 2026

Core Responsibilities

1. Oversee Children's Sunday Worship

- Own the vision for discipling and teaching children who are part of St Mark's church
- Develop curriculum for outstanding Sunday Morning kids' groups 3 times per month during School term time (Explorers - Key stage 1; Adventurers - Key Stage 2); this should usually relate to the preaching series of the church.
 - Lead and support volunteers across Sunday groups (Creche, Explorers, Adventurers), including recruitment, onboarding, training, coaching, and forming community among volunteers. This will include managing rotas and teams as well as safeguarding practice is consistently implemented [note: it is not a requirement of the role to lead one of these groups every week, but observation and coaching is encouraged]
 - Meaningfully Integrate children into the wider church life and services, especially for all age services. 10 services a year are all-age services and you will be central to planning these services with a team.
 - Prepare children for major milestones in faith, including baptism, receiving Holy Communion, and graduating to youth/ secondary school
 - Ensure processes are suitable and consistently implemented for Sunday Children's church and the leaders are prepared to succeed with check-in and running of the group. This includes looking after craft supplies and communicating with the team.
 - Report on children's work to PCC annually and complete the annual report

2. Oversee our kids' outreach events

Plan, recruit, and execute a range of regular, well-attended Kids' events including:

- Light Party (31st October),
 - Crib service (24th December),
 - Family Hour at the Cross (Good Friday)
- Support of the weekly Parents and Toddlers group; this is an opportunity to befriend and connect with parents.

3. Lead Schools and Community Engagement (Initially c.4 hours per week)

In Term-time: We want to offer the services we give to our church school (Princess Frederica) to the other primary schools in the parish. To do so we need someone who can:

- Build and maintain trusted relationships with local schools including Kenmont, Furness, and College Green schools - you would be primary contact.
- Lead regular school assemblies and coordinate church-based services and visits, (including working with volunteers to support).
- Partner with schools in emerging opportunities as they arise, including RE curriculum.

We are impacted by the statistic that 40% of kids in Brent experience food poverty, and feel led to use our connections with schools and toddlers to play our part. So far we have run 'Love Christmas' to send Christmas Hampers to 60 families, and we have had early discussions with Make Lunch to think about holiday hunger. A key part of this role is to discern a way to connect this opportunity to the need, and pioneer something which will make a difference in Kensal Rise and Harlesden..

- Research and pioneer a project to support those in food poverty or experiencing holiday hunger..
- Coordinate volunteers, ensure safeguarding and food standards are met.
- Welcome and build relationships with vulnerable and isolated families who come and organize activities for the children.
- Actively signpost guests to relevant support and agencies for their family wellbeing

4. Contribute to the life of the St Mark's team (2 hours per week)

- Attend weekly team-time, and regular one-to-one meetings with your line manager (once per fortnight)
- Stay up to date with mandatory Safeguarding training, and helpful training for professional development
- Submit reports to our PCC (trustees) for the annual report and once a year at a PCC meeting

note: Participation in regular church activities outside of core hours is encouraged but not necessary, nor part of paid core hours. Examples include prayer meetings, small groups, and other fellowship groups. You are expected to have a vital Christian faith and so expect engagement with these practices in some form and some place through the week,

Person Specification

Faith Requirements

- It is a genuine occupational requirement that this role be filled by someone of active Christian faith; we seek a mature and growing disciple of Jesus - committed to prayer, Scripture, and working in the power of the Holy Spirit
- Passionate about helping children and families grow in faith in Jesus
- Aligned to the vision and values of St Mark's Church

Qualifications and Experience

Required:

- Professional experience of working with children and significant experience of leading church children's work
- Qualification in Children's work, or qualification in teaching with excellent reflective practice in how this applies to church work
- Experience of recruiting and leading motivated teams of volunteers to the level expected in the job description
- Experience of setting a positive culture in your area of leadership and managing disputes and unforeseen issues

Desirable:

- Experience of community projects as a volunteer or leader
- Evidence of pioneering a new group or activity which has outlived their leadership
- Professional Safeguarding experience

Skills and Personal Qualities

Required:

- A gifted communicator, especially with children and parents
- An organized, self-motivated person who can proactively manage priorities
- Comfortable with flexible working, including Sundays and special events
- Good IT skills, especially in managing rotas (we use Churchsuite), using email, and creating user-friendly documents on word, and PowerPoint

Desirable:

- Creative gifts e.g. music, drama, storytelling
- Practical familiarity with safeguarding processes and interventions
- Experience working with children with a wide variety of learning needs

Benefits to you:

- Partnerships with 3 primary schools and local scouts makes this one of the best opportunities for kids ministry and outreach in London!
- Seeing the fruit of releasing young people into their full potential in Christ.
- Opportunities to build and pioneer ministries or services with kingdom minded leader and PCC (trustees)
- Being part of a team including supportive, regular line management; including volunteers we have 8 at our weekly team-time meeting.
- Benefit from paid safeguarding officer and administrator, whose role including all DBS processing
- We enjoy excellent relationships with our Church of England Chapter which offers fellowship and training opportunities, as well as 8 local churches in Harlesden for partnerships
- Employee Pension Scheme

Safeguarding and Inclusivity

St Mark's Church is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The role is subject to an Enhanced DBS check and comprehensive safer recruitment process. We value our diversity and would encourage applications from people who feel they are not well represented in the Church of England or at St Mark's.